

**City of Franklin**  
**50th Anniversary Committee Minutes**  
**Wednesday, August 16, 2006**

**Chairman, Ken Skowronski called the meeting to order.**

**Roll Call:**

**Present** – Barb Barbian, Lloyd Bertram (Franklin Fire Dept.), Al Block, Matt Englert, Rosanne Burac-Englert, Ald. Al Hammelman, Bob Herman, Sue Herman, Bob Knackert, Ro Lewandowski, Joe Mrozinski, Jason Rosecoert, Sgt. Patrick Scalise, Chuck Searle, Linda Sellers, Franklin Shurtliff, Ald. Ken Skowronski, Bill Tietjen, Dawn Turnipseed

**Minutes from the meeting of 8/9/06 were approved.**

**Updates provided as follows:**

**Saturday, Aug 19 – Franklin Family Day at the County Sports Complex**

***Bill Tietjen reviewed the following:***

***Franklin Outlaw vs. Muskego Hitmen Game –***

Start time for game is 6:30 p.m. versus 6:00 p.m. All pre-game activities are shifted by 30 minutes. Linda Sellers will notify all involved.

Additionally, any of the small, red footballs left from the 10 a.m Football Clinic will be handed out during the game in the evening.

***Set-up Schedule –***

**Thursday, Aug 17, 2006 A.M.**

Karl's will set up tents on the grounds.

The required 500' drop area for the fireworks will be marked off.

**Friday, August 18**

8:30 a.m. Waste Management will drop off portable toilets, dumpsters and cardboard garbage cans.

8:30 a.m. Payne and Dolan (Glenn Elliott will drop off the generator).

A.M. Vulcan Materials to drop off portable spot lights. (NOTE: Ald. Ken Skowronski will request an additional portable light so will have two for the NW parking area at night.

A.M. Set up staking for the fencing (Dawn Turnipseed's crew).

9:00 a.m. Rosi Burac-Englert and Barb Barbian will arrive to begin setting up the Exhibit Hall, the inside 50<sup>th</sup> booth and the volunteer check-in areas.

11:30 a.m. Ald. Al Hammelman will pick-up 10 cases of water from Sam's Club for volunteers. (NOTE: Still waiting to see if Pick'n Save can donate soda as well).

2:30 p.m. – 5:30 p.m. Exhibitors arrive for early set-up.

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### **Saturday, August 19**

8:00 a.m. Sound Crew arrive to set up sound equipment, Payne & Dolan, Glenn Elliott will power-up generator and confirm is compatible.

8:00 a.m. Set up fencing around the fireworks areas.

8:30 – 9:00 a.m. ACA Entertainment will arrive to set up children's inflatables and obstacle course.

8:30 – 9:30 Exhibitors will arrive to complete set-up

9:00 Volunteers will begin to arrive.

10:00 Events officially begin.

### **Parking - Committee Coordinators are Ald Al Hammelman and Chuck Searle**

#### ***Reviewed supplies needed:***

Safety Vests.

Orange Safety Cones.

Motorcycle parking (DPW to provide signs).

Handicap parking (near front of building and on paved area, plus ½ of first row nearest the entertainment tent.

Orange Safety Flags for carts.

#### ***Reviewed volunteers schedule:***

Parking volunteer schedule has been completed. If any additional volunteers will be assigned to relieve those already scheduled for 6-hour shifts. Minimum of four (4) is required, six (6) is ideal to handle parking in the NW soccer field area as well.

#### ***Security:***

A schedule was provided to Ald. Ken Skowronski for all security, demonstrations and exhibits.

#### ***MISC:***

The condo association has been notified. No Parking signs will be posted at entry of the complex.

Ald. Al Hammelman indicated that Balloony Toonz has donated a \$50 gift certificate for the silent auction.

Ald. Ken Skowronski confirmed that a signed Packer football had been received for the silent auction.

County Executive will be visiting on Saturday, August 19.

Kite Demonstrations – Robert Baird representatives will be on hand for this event.

Footballs (7" red) will be handed out by Mike Mooney during the 10 a.m. Football Clinic.

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***MISC: continued***

Need to obtain the renderings of the new NML project, the Wheaton project, and the Fountains of Franklin for display inside the exhibit hall. Need easels for display.

ACA Entertainment and Comedy Sports checks to be delivered in advance by Bill Tietjen so can pay their employees day of event.

Other supplies needed:

Staple guns for table covers/skirts

Caution tape (Ken)

Spray paint (Ken)

Survey tape (Ken)

First aid kits (Ken)

Fire extinguishers (4-6) ((Ken)

Orange flags for carts (Ken)

Order 4-5 additional tables/covers/skirts (Rosi Burac-Englert)

Cash box (Ken)

Added Franklin Health Department to the exhibitors.

Pending – Addition of the Franklin School Board exhibit.

**Agenda Items for next meeting-**

- Date: Wednesday, August 23, 2006
- Location: City Hall - Health Wing
- Time: 6:30 p.m.
- Review August 19 Event

The meeting adjourned at 8: 05 p.m.